



## Responsibilities in Action: Massachusetts MAP Certification Training Are You Ready for Online Learning?

### What Technology do I Need to Take This Course?

- A strong internet connection and a device that will connect to the internet.
  - We recommend that you update your internet browser. This course works best on Firefox, Chrome, and Safari.
  - This course was designed to run best on computers or laptops, but it can also be completed on a tablet or smartphone using the device's internet browser.
  - The course can also be completed on a mobile app with a tablet or smart phone by downloading and installing the Moodle app. Be aware that some issues have been reported on the Moodle app with missing images, difficulty enlarging knowledge checks, difficulty using "drag and drop" features on knowledge checks, and difficulty with ReadSpeaker and other accessibility tools. These issues have not been reported when using the device's web browser (Safari or Chrome).
- A camera on your phone, tablet, or computer. This will allow you to participate in virtual meetings and to record the medication administration video demonstration if needed (your MAP Trainer will discuss whether to complete this via an in-person session, a live virtual face to face session, or to submit as a recorded video).
- If you are recording a demonstration video, you will need a place to host the video and then share the viewing link with your MAP Trainer. Many students use YouTube. You should upload this as an "unlisted video" (not public). [Here are instructions for doing that](#). You can use file sharing/hosting site you want, such as Google Docs/Photos, Vimeo, DropBox, or iTunes.
- If you have technical questions during the course, that cannot be troubleshooted by your MAP Trainer or Service Provider, please contact [CDDER@umassmed.edu](mailto:CDDER@umassmed.edu)
- If you have questions about the course content, please contact your MAP Trainer.

### How Do I Find the Course Online?

- Access the course here: <https://mapmass.com/>
- The course you are taking is Responsibilities in Action: MAP Certification Training.



## Responsibilities in Action: Massachusetts MAP Certification Training



### Massachusetts Medication Administration Program Training Resources and Support

MAP COURSES ▾

MAP Certification Training

MAP Train-the-Trainer Module

#### THE MAP PROGRAM

Under Massachusetts Department of Public Health (Department) regulations, the Medication Administration Program (MAP) allows specially trained unlicensed direct care staff to administer or assist in the administration of medications to individuals living in residences in the community, such as group homes. MAP makes it possible for these individuals to safely receive their medications at home. The trained direct care staff, who are familiar with each individual and their specific need, are able to administer medication as a normal part of the individual's daily routine.

Read the FAQs ▶

### How Do I Log In?

Once you've found the course, you will need to log in.

- You should have received an email from **Admin User (via Massachusetts Medication Administration Program Training Resources and Support)** <[noreply@neindex.org](mailto:noreply@neindex.org)> with your unique username and temporary password. If you don't have that e-mail, check your spam folder. If you still don't have it, email: [CDDER@umassmed.edu](mailto:CDDER@umassmed.edu)
- Enter your username and temporary password to gain access to the course.
  - Make sure the email address you use for the course is one that is up to date and that you check regularly.

Username

Password

Forgotten your username or password?

Log in

Remember username

Cookies must be enabled in your browser ?

Enter the Username and Password

Forgot log in information? Click here.

Click Log in

- You'll be prompted to change your password the first time you log in.
  - Once you've successfully done this, you can access the course using your username and new password whenever you log in. If you forget your password, you can use the 'Forgotten your username or password' link if you've logged in at least once.



## **Responsibilities in Action: Massachusetts MAP Certification Training**

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### **How Long Will It Take to Complete the Online Course?**

- This course has 9 units as well as several skills activities to complete. You must pass a quiz at the end of a unit with a score of 80% or higher to move to the next unit.
- The average time to complete the 9 units and 9 quizzes is 13 – 14 hours. This does **not** include time spent reading the RIA curriculum, making your medication demonstration video, or practicing Transcription. Plan for **at least** 16 hours to complete the course.
- Units 1-5 are less time consuming than Units 6-9, which are longer, and will require more interaction as they are teaching skills.
- Pace yourself to allow more time for the last 4 units.